

# 2005 ARMY ACQUISITION WORKFORCE CONFERENCE



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# 2005 ARMY ACQUISITION WORKFORCE CONFERENCE

## Community Informational Workshop 4 Career Management Tools: CAPPMIS Update and Future Initiatives

### Acquisition Career Record Briefs (ACRBs) - The Present

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## ACRB Maintenance

### Section I - Current Position

#### Data:

Source Data HQ ACPERS. If there is a problem, submit a SF-50 action to your ACM for correction. Please remember, position changes take up to 30 days for auto update.

ASC in APL number is populated by PSIA after ACM populates APC Section IX.

SECTION I - CURRENT POSITION DATA
TITLE
CATEGORY
AAC CERT LEVEL REQ
COMMAND
PERSONNEL OFFICE
ACQ POSITION TYPE
APL NUMBER

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## ACRB Maintenance

### Section III - Acq Corps Data

:

SVC COMP Date: Source Data  
HQ ACPERS.

AAC member: Reads either:

- a) Acq Corps Member
- b) Corps Eligible; or
- c) Acq Wkfc member

AAC ACCESSION Date:  
Source Data is HRC.

#### SECTION III - ACQ CORPS DATA

SVC COMP D	AAC MEMBER	AAC ACCESSION DATE
CDG YEAR	AAC CAREER FIELD	MONTHS OF ACQ EXP
CAP	AAC CERT LEV REQ	AAC RESERVE STATUS
DATE ENTERED PRESENT POSITION		5-YR REVIEW DATE



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## ACRB Maintenance

### Section III - Acq Corps Data :

CDG : Yes or No. Year.  
Source Data is HRC.

AAC Career Field: Source  
Data is from HQ ACPERS.

Months of Acq Experience:  
Electronic calculation from  
section IX start

date.

SECTION III - ACQ CORPS DATA		
SVC COMP D	AAC MEMBER	AAC ACCESSION DATE
CDG YEAR	AAC CAREER FIELD	MONTHS OF ACQ EXP
CAP	AAC CERT LEV REQ	AAC RESERVE STATUS
DATE ENTERED PRESENT POSITION		5-YR REVIEW DATE

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## ACRB Maintenance

### Section III - Acq Corps Data:

CAP: Yes or No. Source Data is ACPERS.

AAC Cert Level Req: Source Data is ACPERS.

AAC Reserve Status: Source Data is ACPERS.

Date Entered Pres Pos: Source Data is ACPERS.

5-YR Rvw Date: Present position date plus 5 yrs. For CAPS only.

#### SECTION III - ACQ CORPS DATA

SVC COMP D	AAC MEMBER	AAC ACCESSION DATE
CDG YEAR	AAC CAREER FIELD	MONTHS OF ACQ EXP
CAP [REDACTED]	AAC CERT LEV REQ [REDACTED]	AAC RESERVE STATUS [REDACTED]
DATE ENTERED PRESENT POSITION [REDACTED]		5-YR REVIEW DATE [REDACTED]

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## ACRB Maintenance

### Section VI – Acq/Leader Training:

Source Data is ATTRS. DAU classes automatically update within 30-45 days.

All other training is added through submission to the ACM. Please include verification and complete dates.

#### SECTION VI - ACQ/LEADER TRAINING

COURSE	DATE

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## ACRB Maintenance

### Section VII – Education :

Updated through  
submission to ACM.

Need verification  
(transcript or diploma). Can  
list up to three most current  
obtained degrees.

SECTION VII - EDUCATION	
INSTITUTION	DEGREE
DISCIPLINE	YEAR
INSTITUTION	DEGREE
DISCIPLINE	YEAR
INSTITUTION	DEGREE
DISCIPLINE	YEAR
Highest Degree	Acq Corps Qual - Credit Hrs.



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## ACRB Maintenance

### Section VIII – Awards:

Partial HQ ACPERS  
update, the rest through  
submission to the ACM.  
Need complete dates.

Most recent ten awards.

SECTION VIII - AWARDS	

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## ACRB Maintenance

### Section IX – History :

Top line Source data is HQ ACPERS. ACM has capability to change APC block, ACL/APT/API/Supv, Title, start date and location as needed. From 2nd line and down, old ACPERS data or; previous ACM edits.

Assignment history information **must** match the employee's resume.

SECTION IX - ASSIGNMENT HISTORY									
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR

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## ACRB Maintenance

### Section X – Certification/Licenses:

Updated through submission to ACM. With exception of Continuous Learning Cycle (CLC) which cannot be changed and CL Points which come from the employee's Individual Development Plan (IDP).

SECTION X - CERTIFICATIONS/LICENSES		
Career Field	Career Level	Date Cert
Professional License		Date
Continuous Learning		
End Date:		Points:

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## Acquisition Career Record Briefs

(ACRBs) - The Future

## Proposal For ACRB Process Changes

- **Proposed at the ACM workshop July 2004**
- **Concept briefed to ASC Director Nov 2004**
- **Initial work leading to Phase I is underway**



## Proposal For ACRB Process Changes

- **CAPPMIS feed from mDCPDS more current.**
  - **mDCPDS as source data will places responsibility of data to appropriate source.**
  - **Employees empowered to manage portions of their ACRB.**
  - **ACRB maintenance will be less time consuming for the Acquisition Career Managers (ACMs).**
  - **ACMs can focus on “value-added” tasks.**
- Providing the right system, in the right place, at the right time, for the benefit of the soldier.**

## Recommendations For ACRB Source Data

### Section I - Current position data:

Continue to use  
mDCPDS as  
source data. No  
change.

Propose  
to eliminate the  
use of APL block.

SECTION I - CURRENT POSITION DATA	
TITLE	
CATEGORY	
AAC CERT LEVEL REQ	
COMMAND	
PERSONNEL OFFICE	
ACQ POSITION TYPE	
APL NUMBER	

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## Recommendations For ACRB Source Data

### Section III - Acq Corps Data:

AAC member: Change to read "Workforce Status."  
One of four memberships will display; a) Acq Corps Mbr  
b) Corps Eligible  
c) Acq Workforce  
d) non-Mbr, AL&TWF. Source Data is mDCPDS or HRC.\*

#### SECTION III - ACQ CORPS DATA

SVC COMP D	WORKFORCE STATUS	AAC ACCESSION DATE
CDG GRAD YR	AAC CAREER FIELD	MONTHS OF ACQ EXP
CAP	AAC CERT LEV REQ	AAC RESERVE STATUS
DATE ENTERED PRESENT POSITION		5-YR REVIEW DATE

\* *Regional CSOs will assume responsibility upon HRC/N merger.*

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## Recommendations For ACRB Source Data

### Section IV - Personal:

Continue to use mDCPDS data only for personal address. mDCPDS will derive home address from DFAS. A link to [myPay](#) web site will be available for the employee to make an address change directly to DFAS.

Update capability will be given to employees to edit *only* email address and phone numbers

#### SECTION IV - PERSONAL

Component code		
MAILING ADDRESS		Link to myPay
STREET		
CITY	STATE	ZIP
WORK PHONE		DSN
FAX		
HOME PHONE		
E-Mail		

## Recommendations For ACRB Source Data

### Section V - Preferences:

Employees will edit this section for their own preferences (i.e., like the military do)

SECTION V - PREFERENCE
GEOGRAPHICAL
FUNCTIONAL
COMMAND



## Recommendations For ACRB Source Data

### Section VI - Acq/Leader Trng:

Continue taking from Source data ATTRS. Employee given update capability for all “other than DAU training” but (excluding Fulfillment).

ACMs will do all Fulfillment updates.

SECTION VI - ACQ/LEADER TRAINING	
COURSE	DATE
DAU Training from ATTRS	
Fulfillment updates by ACM only	
Employee update all other add	

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## Recommendations For ACRB Source Data

### Section VII - Education:

Propose that Source Data  
is mDCPDS.

Acq Corps Qual - Credit hrs  
no change.

SECTION VII - EDUCATION	
INSTITUTION	DEGREE
DISCIPLINE	YEAR
INSTITUTION	DEGREE
DISCIPLINE	YEAR
INSTITUTION	DEGREE
DISCIPLINE	YEAR
Highest Degree	Acq Corps Qual - Credit Hrs.

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## Recommendations For ACRB Source Data

### Section IX - History:

Top line no change, source data is mDCPDS. ACM has capability to change APC block, ACL/APT/API/Supv, Title, start date and location as needed. From 2nd line and down, propose that employee has capability to update completely.

SECTION IX - ASSIGNMENT HISTORY

FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR
FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR

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## Recommendations For ACRB Source Data

### Section X - Certification:

Top section - No change  
source data is ACM.

Bottom section currently updated  
by ACM.

Propose that employees  
edit professional license  
section themselves.

CL - Fixed date. Points  
come from the CAPPMIS IDP.

SECTION X - CERTIFICATIONS/LICENSES		
Career Field	Career Level	Date Cert
Professional License		Date
Continuous Learning		
End Date:	Points:	

## Recommendations For Future ACRB Maintenance

- **Recommend ACMs keep all administrative rights to:**
  - Assist employees with meeting a short suspense.
  - Troubleshoot unique problems.
- **Recommend that a limited number of regional POC's at the command/PEO business center level be given admin access to CAPPMS for tracking and maintaining data exclusive to personnel in their organization.**



## Summary of ACRB Process Changes

- **Majority of source data will come from mDCPDS.**
- **AL&TWF members will be able to access and edit limited portions of their ACRB.**
- **ACMs will retain current access levels; however, their changes will be overwritten in the next monthly BUILD in sections where mDCPDS is the source of record.**
- **Regional POC's will assist in administration of CAPPMS data for their respective organization.**

## Requirements To Get There

- **CAPPMIS Workforce Management module needs to go web-based before ASC PSIA can allow individuals to update certain sections of their ACRB online.**
- **Civilian personnel, as well as any individuals who submit RPAs, must understand the criticality of correctly loading acquisition data into mDPCDS for supplying specific sections on the ACRB; this will reduce individual edits.**
- **Marketing strategy to notify AL&TWF, G-1 and CHRA of the new changes, must be deployed during each phase of the milestones (next chart).**

## Milestones For New ACRB

- **Concept/Approval - November 2004**
- **Notify G-1 (CHRA) of CAPPMS interface with mDCPDS and impact on ACRB - Feb 2005**
- **Phase 1: Web-based CAAPMS Wkfc Mgt module - Mar 2005**
- **Provide reports to ACMs on differences in position information from APL to mDCPDS - late March 2005**
- **Begin marketing to AL&TWF - Mar/Apr 2005**

## Milestones For New ACRB

- **Phase II: Fully test/validate mDCPDS build process - Mid-Sep 2005**
- **ACRB IPT receives approval on new ACRB - late Sep 2005**
- **Notify/educate the AL&TWF on new ACRB - Oct 2005**
- **Phase III: Changes in ACRB incorporated into CAPPMS - est. November 2005**

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## Useful Websites

<http://asc.army.mil> - Acquisition Support Center homepage

<http://www.acq.osd.mil/dau> or <http://www.dau.mil> - Defense Acquisition University catalog

<http://www.cpol.army.mil> - Army Training

<https://rda.rdaisa.army.mil/cappmis> - Individual Development Plan/Acquisition Career Record Brief

<https://www.atrrs.army.mil/channels/dataondemand/> - Army Training Requirements and Resources System (ATRRS) Data-on-Demand

<http://www.dau.mil/career/files/fulfil99.pdf> - Fulfillment

<https://www.perscomline.army.mil/opfam51/staff.htm> - Acq Management Branch with HRC



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